

COACHING EXPECTATIONS

GENERAL:

School board policy regarding Sunday practice
School board policy regarding Wednesday practices (done by 5:45pm)
School board policy regarding out-of-state travel
WIAA regulations regarding open gyms/out of season contact/etc
Check mailbox (daily during season/weekly during off-season)
Respect for other sports during their season with regards to open gyms
Find a way to compile statistics (who, where, update media)
Communicate practice and game schedule to assistants/athletes/parents/Tami-Jim
Attend conference/seed meeting for your sport
Be aware that coaching may change dynamics of your friends/parents/etc
Communicate coaching philosophy with your assistants
Communicate with youth coaches as you see fit
Non-teachers need to complete two courses: Coaching principals/First Aid
Head coach must complete budget for their sport in February/March
Up-date email/phone numbers with Tami-Jim
Check on eligibility of your athletes
\$1000 is available through the Booster Club (each sport is required to do something in return)
Some maintenance of facilities is required (field work, gym set-up)

PRE-SEASON:

Fill out bus slips for all away games/meets and turn in Tami
Prepare a medical kit for practices and competitions
Make sure you have Medical Emergency Forms on hand at all times (practices/competitions)
Turn in typed and up-dated roster to Tami (keep it up-dated_)
Make sure every athlete has turned in a physical or alternate year card (give to Tami)
Collect sports fee from every athlete (give to Tami)

POST-SEASON:

Turn in list of student workers to AD including dates and duty performed (students get paid)
Turn in inventory of equipment and uniforms
Report participation numbers to WIAA
Complete official's evaluation form for WIAA
Complete official's evaluation for the conference commissioner if appropriate for your sport
Return Medical Emergency Forms to Tami at end of season
Collect all uniforms/equipment from the athletes
Turn in end of season report with results of each competition (needed for yearbook, etc)
Turn in award recipients for Athletic Awards Night (give to Tami)
Turn in evaluation of assistants and self-evaluation (meet with AD at end-of-year)

MEDIA:

Fill out pre-season expectation forms from various media if they are sent to you
Prepare pre-season write up for the TP or any other media
Contact TP for pre-season picture
Fax, phone or email results to media after each competition
Write up weekly competition results to the TP