

REQUEST FORM

June 1, 2011 – May 31, 2012

\$1,000.00 allotted for each of the varsity sports at the High School level. Any youth program purchases must be pre-approved by the Booster Club Treasurer.

When requesting an item, please fill in the blanks below and deposit in the Booster Club mailbox.

The Booster Club Tax Exempt Number is: EA39577

Sport	
Coach's Name	
Date of Request	
Item Description	
Vendor	
Item#	
Catalog#	
Total Quantity	
Item Price	
Total Cost	

Upon receipt and approval, the Booster Club will provide a copy to the coach. If it is an item that requires approval from the principal, activities director, and maintenance staff, we will submit the request to them.

If you decide to shop locally and pay cash for an item, please submit the receipts to identify your purchase to the Booster Club treasurer.