

## **LUNCH FEE PAYMENT PROCEDURES**

The program will operate as follows:

Each student will be issued an I.D. number to be used in place of a ticket. This number will be used throughout the year. When the student goes through the lunch line, he/she will enter their lunch number into the computer. After I.D. is verified through lunch personnel, the computer will automatically deduct the amount for one lunch from their family account. When the family's account reaches a one-week balance, they will be notified when their account is nearing a zero balance.

Free and reduced lunch numbers will be handled in the same manner as the regular price meals. The computer will automatically deduct the appropriate amount of those families that qualify for free and reduced meals.

Families are required to make a \$15.00 deposit to initiate their account. Thereafter, they may deposit whatever it takes to keep them from a negative balance. Grades 5 through 12 students will be notified of low lunch accounts when they go through the lunch line. The District will only send a written statement when the family account reaches a negative balance. If families are having difficulties in meeting this obligation the school district will work with them to resolve the issue. If the family does not have enough money in the account for the students to cover the cost of the meal, they will be given the opportunity to have a sandwich and container of milk. Students who receive free lunches will not be denied meals. No students will be denied meals if they pay cash.