

TRANSPORTATION

I. GENERAL POLICY

- A. The school district shall furnish transportation to and from elementary, middle, and high schools for all students. In addition, students living within the city or village limits will be transported to designated stops. These stops will be determined annually by administration and bus contractors prior to the start of the school year.
- B. The district shall contract transportation to ensure adequate seating for all students. Emphasis in transportation shall be on safety first, with efficiency and service secondary.
- C. The district will transport private school students who reside in the district, students with disabilities and students who live in hazardous areas to the extent required by law.

II. CONTRACTS

- A. There shall be a contract for pupil transportation.

III. BUS ROUTES

- A. The supervision, control, and assignment of routes is to be done by the superintendent or his designated agent. Drivers are to pick up students only at designated stops. Students have a responsibility to be on time so not to interfere with the set time schedule. In certain cases, students may be expected to walk up to one and one-fourth miles to an established route.

IV. SAFETY DRILLS

- A. Bus evacuation drills shall be organized and held to ensure rapid unloading of the bus in an emergency. Students are to be informed of proper bus conduct procedures.
- B. Drivers are encouraged to enroll in an approved first aid course and receive training that may be useful in an emergency.

V. INSURANCE

- A. The school district shall carry public liability insurance on all district-owned vehicles. In addition, comprehensive and collision insurance shall be carried on district owned vehicles when value justifies the expense.
- B. All private contractors transporting students under contract with the Colby Public Schools shall carry public liability insurance on all vehicles designated as student carriers.

VI. ACCIDENTS

- A. Accidents and/or injury to students who ride the bus are to be reported immediately to the superintendent's office. Necessary report forms and insurance forms are to be completed by the driver and all details relative to the accident or injury are to be filed with the superintendent.

VII. TRANSPORTATION IN THE AREAS OF UNUSUAL HAZARDS

- A. The School District shall furnish a.m. and p.m. transportation to all students in the City of Colby living east of Highway 13.
- B. State aid for transporting these pupils shall be claimed per Wisconsin Statute 121.58(2)(c).
- C. The District will transport students with disabilities as required by their respective IEP.

Legal Ref: Wisconsin Statutes 121.52, 121.58