

FIRE DRILLS

1. FREQUENCY

- a. It shall be the responsibility of the superintendent or his/her designee to drill all pupils in the proper method of departure from the building in case of fire at least once each month, without previous warning, unless the health of the pupils is endangered by inclement weather conditions.
- b. The superintendent or his/her designee will fill out the necessary fire drill forms and reports with the department of commerce and with the chief of the fire department in the school district where the school is located, as requested by law.

2. METHOD

The time of the drills shall be varied so as to acquaint the students with the exit routes used in all parts of the building. Order rather than speed shall be stressed. Teachers shall be furnished definite instructions as to the route and manner of evacuation. After the initial drill, additional drills shall be held without prior warning.

3. SAFETY MEASURES

Every teacher shall be familiar with the location of fire extinguishers and fire alarms. Instruction shall be given each year to school personnel on the correct use of the various fire fighting equipment.

LEGAL REFERENCE: Wisconsin Stats. 118.07(2)(b)