

## **REPORTING ACCIDENTS**

### **WORKERS COMPENSATION**

Any employee who is injured in the line of duty shall receive such compensation and expenses as are described by the state worker's compensation law. Such compensation will be supplemented with an amount sufficient to maintain his/her regular salary for a period not to exceed his/her sick leave reserve. Such reserve shall be charged only for that portion in excess of the compensation payment. Unless an employee elects to receive sick leave benefits in lieu of compensation under this chapter, if sick leave benefits are paid during the period that temporary disability benefits are payable, the employer shall restore value to the amount payable under this chapter. The combination of temporary disability benefits and sick leave benefits paid to the employee may not exceed the employee's weekly wage.

### **AUTOMOBILE INSURANCE**

All school vehicles are covered under the school district automobile insurance policy. Damages to vehicles, accidents and injuries regardless of how small, should be reported to the superintendent's office immediately. Insurance claims must be filed properly before damages can be repaired.

### **PUPIL COVERAGE**

All students are covered by insurance while on school district property. Every faculty member is responsible for reporting any student injury to the principal's office as soon as possible. Even the smallest injury should be reported and records kept in case complications arise at a later date. The District is responsible for seeing that any injured student receives proper medical attention and keeping records of that injury.

### **BUS RELATED INJURIES TO PUPILS**

Pupil injuries sustained on school bus transportation are not covered by pupil insurance. The responsibility for injuries on pupil transportation of any kind are the responsibility of the bus contractor involved. School personnel hearing of bus related injuries are responsible for reporting the injury to the school building principal who will report the accident to the bus contractor.

LEGAL REFERENCE:       Wisconsin Stats. 102  
CROSS REFERENCE:       Master Agreement