

2015-16 Colby School STAFF Calendar

August					September					October				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3	4	5 ^{NT}	6	7		1	2	3	4				1	2
10 ^{NT}	11	12	13	14	7 ^H	8	9	10	11	5 ⁴	6	7	8	9
17	18	19	20	21	14 ¹	15	16	17	18	12 ¹	13	14	15 ^{PT}	16
24	25	26 ^{IN}	27 ^{IN}	28	21 ²	22	23	24	25	19 ²	20	21	22	23
31					28 ³	29	30			26 ³	27	28	29	30

November					December					January				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
24 ⁴	3	4	5	6		1	2	3	4					1
9 ¹	10	11	12	13	7 ¹	8	9	10	11	4 ⁴	5	6	7	8
16 ²	17	18	19	20	14 ²	15	16	17	18	11 ¹	12	13	14	15
23 ³	24	25 ^{IN}	26	27	21 ³	22	23	24	25	18 ²	19	20	21 ^Q	22 ^{IN}
30 ⁴					28	29	30	31		25 ³	26	27	28	29

February					March					April				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1 ⁴	2	3	4	5		1	2	3 ^{PT}	4					1 ^Q
8 ¹	9	10	11	12 ^{MU}	7 ¹	8	9	10	11	4 ⁴	5	6	7	8
15 ²	16	17	18	19	14 ²	15	16	17	18	11 ¹	12	13	14	15
22 ³	23	24	25	26	21 ³	22	23	24 ^{MU}	25	18 ²	19	20	21	22
29 ⁴					28	29	30	31		25 ³	26	27	28	29

May					June				
M	T	W	T	F	M	T	W	T	F
2 ⁴	3	4	5	6			1	2	3
9 ¹	10	11	12	13	7	8	9	10	11
16 ²	17	18	19	20	14	15	16	17	18
23 ³	24	25	26	27	21	22	23	24	25
30 ^H	31				28	29	30	31	

September 1, 2015 Students' First Day of School
 ■ No School for Students
 November 3, January 21, April 1, June 3 End of Quarter/Semester
 IN Inservice for Teachers
 NT New Teacher Inservice Day
 MU Weather Make Up Day
Late Start schedule for EACH Monday – 1 hour late for students.
 EARLY dismissal (12:30) on Oct. 15th and March 5th for P/T Conferences & June 3rd
 May 27, 2016 Graduation
 June 3, 2016 Students' Last Day of School

Student Instructional Days 180
 Parent/Teacher Conferences –
 Oct. 15th and March 3rd from 1:00 to 4:00 and 5:00 to 8:45 2.0
 Inservice (August 26, 27, Nov. 25, and Jan. 22) 4.0
 Teacher Holidays 2.0
Total 188

No School for Students
 Sept. 7
 Oct. 16
 Nov. 25, 26, 27
 Dec. 24, 25, 26, 29, 30, 31
 Jan. 1 & 22
 Feb. 12
 March 4, 24, 25 & 28
 May 30

Parent Teacher Conferences
 Oct. 15th from 1:00 to 4:00 and 5:00 to 8:45
 March 3rd from 1:00 to 4:00 and 5:00 to 8:45

Snow / Inclement Weather or Health Related Cancellation
 The first (1) day lost to such would not be rescheduled.
 The second (2) would be made up on February 12, 2016
 The third (3) would be made up on March 24, 2016

Employee Handbook

Part II, Section 2.08 School Calendar (page 64)

The school calendar shall be determined by the Board. The calendar shall consist of 188 days. The determination of the structure of the days, e.g. instructional, in-service, workdays, etc., shall be at the discretion of the Board.

The one hundred eighty-eight (188) days shall consist of the following:

180 days in the classroom with students
4 in-service days - August 26, 27, Nov. 25, and Jan. 22
2 holidays - September 7 and May 30
<u>2</u> Parent Teacher Conference Days - Oct. 15 th and March 3 rd
188

Teacher Work day;

Mondays – 7:15 to 3:45 (late student start, 1 hour late)
Tuesday through Friday – 8:00 to 3:45

Inservice Dates;

August 26th and 27th – TWO days, 1.5 district directed, .5 classroom prep.
¹November 25th and January 22nd – each is ½ district directed (3 hours, 45 minutes)

¹Conferences; 2 contract days compensation for evenings of Oct. 15th and March 3rd

MONDAY Meetings: 7:15 to 9:00 AM

Week 1 **District** – Curriculum Council meetings / PBIS & Rtl / Building Staff Updates
Week 2 **District** – Department, Team and Grade Level Meeting as determined by CC
Week 3 **Building** (Principal) Directed
Week 4 **District** – Department, Team and Grade Level Meeting as determined by CC

¹ NOTES: Reference to Handbook Part II, Sections 2.03 and 2.04 (page 63)

The calendar has "built in" compensation time for required meetings scheduled outside the traditional work day (IEP's, staff meetings, etc.). Teachers are paid for full days on 11/25 and 1/22 and only work ½ days. Teachers are paid for full days on 10/16 and 3/4 to comp for the 5:00 to 8:45 (1/2 day) conference evenings. Teachers have 2 paid holidays. In total, teachers are paid for 4 days (32 hours) to compensate for meetings and events in Handbook sections 2.03 and 2.04

2.03 Administratively Called Meetings

A. Staff Meetings: Teachers are required to attend all mandatory administratively called staff meetings. The administration shall attempt to provide reasonable notice of all such meetings. Teachers who are required to attend administratively called meetings will receive no additional remuneration, above their regularly paid salaries, for attending such meetings.

B. Other Administratively Called Meetings: The notification and duration provisions of section 2.02, subsection A above do not include nor shall they apply to meetings of individual educational plans teams, the preparation of individual education plans, parent-teacher conferences, department meetings or activities of similar nature, which are normally conducted at other times. Teachers are required to attend such events regardless of the date, time or duration of said meetings. Teachers who are required to attend other administratively called meetings will receive no additional remuneration, above their regularly paid salaries, for attending such meetings.

2.04 Attendance at School Events

Teachers are required to attend all mandatory administratively required school events. These events, though not limited by enumeration, may be an open house, music program, art show and/or other District or building events that occur after the normal workday. Teachers shall be given no less than thirty (30) calendar days' notice of such events. Teachers who have a co-curricular conflict or have pre-approved coursework to attend may be excused at the discretion of the District Administrator and/or his/her designee. Such conflict should be communicated to the applicable administrator as soon as possible before the date of the open house.