

REGULAR MEETING MINUTES  
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY  
MONDAY, FEBRUARY 18, 2013  
COLBY DISTRICT/EDUCATION CENTER

The Regular School Board Meeting on February 18, 2013, was called to order at 7:30 p.m. at the Colby District Education Center by Board President, William Tesmer. Members present were, Eric Elmhorst, Donna Krueger, Todd Schmidt, Dennis Engel, Cheryl Ploeckelman, William Tesmer, Seth Pinter and Student Board Representative Nathaniel Underwood. Also present were Superintendent Steven Kolden and Kristen Seifert.

The meeting notice was posted according to the requirements of the open meeting law.

The District received a thank you from the Abbotsford/Colby Chamber of Commerce along with a membership certificate.

Nathaniel Underwood, Student Board Representative, reported that the FFA has many activities planned for FFA week including placing money in a jar and the teacher with the most money has to kiss a calf. There are several choir and band students who have advanced to the state solo and ensemble competition. The boys and girls basketball teams start playoff competition shortly. Cody Meyer, Zach Peissig and Sage Soppa competed in the wrestling sectional.

Mr. Kolden reviewed the City of Colby Land Use Agreement. The District has received many positive letters regarding the show choir spectacular. The state has awarded the SIS (Student Information System) contract to Infinite Campus of Blaine, MN. The January enrollment numbers were reviewed. The District has been notified it will receive a membership audit this spring. Mr. Kolden shared information he received at the Board Convention in Milwaukee regarding WIRSA membership and encouraged the Board to let him know if there is any interest. The Board was updated that there was a minor grammatical typo change in the employee handbook.

Motion by Mrs. Ploeckelman, seconded by Mrs. Krueger to approve the Consent Agenda minus 7.01:

Request for Out-of-State Travel – Colby Elementary 4<sup>th</sup> Grade to Minnesota Zoo – May 1 & 2, 2013

Board member (Donna and Seth) attendance and payment of expenses at the Legal and Human Resources Conference on February 15, 2013 in Stevens Point.

Board member (Donna) attendance and payment of expenses at the School Finance Seminar on March 12, 2013 in Madison.

Resignation of Jeff Briggs, High School Evening Custodian.

Retirement of Kathleen Schwoch, Colby Elementary 1<sup>st</sup> Grade Teacher.

Retirement of Michael Johnson, Colby Middle School 7<sup>th</sup> Grade Teacher.

Retirement of Candace Huebner, District Speech & Language Pathologist.

Hire of Michelle Schaefer, Colby Elementary Special Education Paraprofessional.

Hire of Samuel Hayes, Varsity Baseball Coach.

Hire of Doug Empey, Freshman Girls' Basketball Coach.

Voice vote – Motion carried.

Motion by Mrs. Ploeckelman, seconded by Mrs. Krueger to approve the Minutes from the January 21, 2013 regular board meeting as presented. Roll call vote – Motion carried 6-0-1. Yes-Mr. Elmhorst, Mr. Schmidt, Mr. Engel, Mr. Tesmer, Mrs. Ploeckelman, Mrs. Krueger, No-None, Abstain-Mr. Pinter.

Motion by Mr. Schmidt, seconded by Mr. Pinter to approve the receipts and invoices as presented. Voice vote – motion carried.

**Financial Report**

<b>TOTAL REVENUE – JANUARY</b>		\$	902,810.26
<b>MID. WISCONIN BANK-</b>			
BANK WIRES - FEDERAL w/SS	1486-1493	\$	113,574.80
<b>COMMUNITY BANK-</b>			
MANUAL CHECK	120	\$	31,719.06
REGULAR CHECKS	29436-29465	\$	6,694.02
DIRECT DEPOSITS	9048598-9048756	\$	110,995.24

	9048757-9048926	\$ 121,445.36
<b>FORWARD FINANCIAL BANK</b>		
REGULAR CHECKS	30000-30029	\$ 15,562.11
<b>ADVANTAGE BANK-</b>		
REGULAR CHECKS	63994-64005	\$ 2,731.71
	64006-64021	\$ 21,862.69
	64022-64127	\$ 340,693.79
	64128-64153	\$ 38,750.77
<b>TOTAL CHECKS TO BE APPROVED</b>		\$ 804,029.55

Mr. Pinter and Mrs. Krueger updated the Board on their attendance at the WASB Legal and Human Resources Conference. Topics at the conference included discrimination and the hiring process along with the Affordable Care Act. Mrs. Ploeckelman, Mrs. Krueger, Mr. Tesmer, and Mr. Kolden updated the Board on their attendance at the WASB State Convention. Topics at the conference included bullying, superintendent evaluations, and effective teachers in the classroom.

The Board reviewed a 2012-13 Budget update. This update will be handed out monthly.

Mr. Kolden reviewed the OPEB study prepared by Key Benefit Concepts, LLC. Key Benefit Concepts, LLC will be available to the District if the Board would like a telephone conference overview of the study.

The Board discussed the Listening Session and will change the time to 7-7:30 PM. Finance meeting will be held at 6:30 PM.

Motion by Mr. Engel, seconded by Mrs. Krueger to approve Employee Handbook Update – Personal Days Provided (Part I, Section 12.01C) as presented. Roll call vote – Motion carried 6-0-1. Yes-Mr. Elmhorst, Mr. Schmidt, Mr. Engel, Mr. Pinter, Mrs. Ploeckelman, Mrs. Krueger, No-None, Abstain- Mr. Tesmer.

Motion by Mr. Engel, seconded by Mrs. Krueger to approve Employee Handbook Update – Alternate Benefit Plan [ABP] in Lieu of Health Insurance (Part I, Section 15.03) as presented. Roll call vote – Motion carried 4-0-3. Yes-Mr. Elmhorst, Mr. Schmidt, Mr. Engel, Mrs. Krueger, No-None, Abstain- Mr. Tesmer, Mrs. Ploeckelman, Mr. Pinter.

Motion by Mrs. Krueger, seconded by Mr. Engel to approve Employee Handbook Update – Support Staff Wage Adjustments (Part III, Section 7.03C) as presented. Roll call vote – Motion carried 6-0-1. Yes-Mr. Elmhorst, Mr. Schmidt, Mr. Engel, Mr. Pinter, Mrs. Ploeckelman, Mrs. Krueger, No-None, Abstain- Mr. Tesmer.

Motion by Mr. Schmidt, seconded by Mr. Elmhorst to delete Rule (1)#830 – Use of School Facilities as presented. Voice vote – Motion carried.

Motion by Mr. Engel, seconded by Mrs. Krueger to approve the first reading of new Board of Education Policy #224 – Board/Superintendent Relations as presented. Roll call vote – Motion carried 4-3. Yes- Mr. Schmidt, Mr. Engel, Mrs. Krueger, Mr. Tesmer, No- Mr. Elmhorst, Mr. Pinter, Mrs. Ploeckelman, Abstain-None.

Motion by Mr. Engel, seconded by Mr. Schmidt to approve the first reading of revised Board of Education Policy #851 – Advertising and Promotion as presented. Voice vote – Motion carried.

Motion by Mr. Schmidt, seconded by Mrs. Krueger to approve the first reading of revised Board of Education Policy #251 – Organizational Chart as presented. Voice vote – Motion carried.

Motion by Mrs. Ploeckelman, seconded by Mr. Elmhorst to approve the CESA #10 Contract as presented. Voice vote – Motion carried.

Motion by Mr. Engel, seconded by Mrs. Krueger to approve the Charter Digital Network Contract. Voice vote – Motion carried.

The board discussed and agreed the topic for the next Board Listening Session on March 18, 2013, from 7:00-7:30 PM will be Future of CDEC.

Motion by Mrs. Ploeckelman, seconded by Mrs. Krueger, to convene in closed session per Wisconsin Statutes 19.85 (1) c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Transportation Contracts; Individual Staff Performance; Superintendent Evaluation: e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote – Motion carried 7-0. Yes-Mr. Elmhorst, Mr. Schmidt, Mr. Engel, Mr. Tesmer, Mrs. Ploeckelman, Mrs. Krueger, Mr. Pinter, No-None, Abstain-None.

Motion by Mr. Engel, seconded by Mrs. Krueger, to move from closed session and to reconvene in open session as previously announced. Voice vote - motion carried.

Scheduled Board of Education Meetings:

Colby School Board Listening Session (Future of CDEC) – March 18, 2013 – 7:00-7:30 PM CDEC

Financial Affairs Committee Meeting – March 18, 2013 – 6:30 PM CDEC

Regular Board of Education Meeting – March 18, 2013 – 7:30 PM CDEC

Motion by Mrs. Krueger, seconded by Mr. Elmhorst, to adjourn the meeting. Voice vote - motion carried. Meeting adjourned at 9:13 PM.

Respectfully Submitted:

Todd Schmidt, Clerk

Kristen Seifert, Reporting Secretary