

## **BOARD STANDING COMMITTEE DUTIES**

The following committees are standing committees of the board and are comprised of school board members only. Committee members are appointed by the board president.

### Policy and Curriculum Committee

This committee shall review all suggested school district policy changes. The committee shall recommend said policies to the entire board for its approval.

The committee also serves as an advisory body on all proposed major curriculum changes that need board approval. The committee will review curriculum periodically with the administration and teaching staff.

### Facilities and Transportation Committee

The committee makes recommendations to the board concerning repair and maintenance of buildings and grounds.

The committee reviews transportation issues and conducts negotiations with bus contractors.

### Personnel Committee

This committee negotiates with the Colby Education Association and the Colby Support Staff Association.

The committee also will recommend to the entire board the wage and fringe benefit levels of all other non-represented groups/individuals.

### Financial Affairs Committee

The committee meets with the Superintendent and bookkeeper before the regular board meetings and reviews monthly invoices and receipts. The committee will recommend to the entire board to accept, reject or request additional information concerning invoices and receipts, and oversees the financial practices of the District. The treasurer of the Board will serve on this committee. This committee also meets to develop long-range fiscal planning for the District as needed, making recommendations to the entire Board for consideration.