

## GUIDELINES FOR THE MANAGEMENT OF ALLERGIES

The Colby School District cannot guarantee an allergy free environment. The Colby School District will make every reasonable effort to reduce exposure to any allergen (insect, food, or natural rubber latex), that a student/family indicates is a concern. Because each student's allergy and situation is different, an individualized plan of action may be created for some students. This information will only be shared with school employees who need to know about your child's health concern. This **does not include bus drivers**. The Colby School District contracts transportation services. If you have specific information that would aid bus drivers in the event of a health emergency of your child please write to: Burnett Transit B3866 Hwy 23, Spencer, WI 54479, or Parkside Bus 213 E Center Avenue, Dorchester, WI 54425.

### Guidelines:

1. The parent/guardian must provide the school with written medical documentation from the health care provider of any allergy which should include medical orders, instructions, and current medication used for the allergy. *Exhibit A: Emergency Procedures for Severe Allergy* must be filled out and signed by the parent/guardian.
2. The school nurse, counselor, or principal, or designee in conjunction with the student's parent/guardian and health care provider will prepare the individualized emergency plan. This plan will be distributed to all designated staff in the building at the beginning of each school year.
3. The school nurse, health service, or designee will provide the necessary training which will include preventative and emergency procedures for the allergic student.

### Classroom:

1. At the elementary level parents/guardians of the allergic student are responsible for providing a supply of safe snacks for their child with a food allergy.
2. Common allergens such as peanut butter shall not be used in lesson plans and projects.
3. Products containing natural rubber latex such as balloons shall not be brought into the classroom. If there is a student with a latex allergy a sign must be posted in designated areas informing all staff and visitors of a natural rubber latex allergy in the school. Every effort will be made by the Colby School District to purchase natural rubber latex free products.
4. When purchasing classroom equipment every effort must be made to avoid natural rubber latex products.
5. Only natural rubber latex free gloves shall be used in the school setting for all students and by staff.
6. Discuss field trips with the family to decide appropriate strategies for management of the student's allergy. If at all possible, a parent/guardian will be encouraged to accompany his/her child. If this is not possible, a trained staff member will be assigned to monitor their student's welfare and respond appropriately to an emergency.

### Lunch Room:

1. Schools may designate a "safe" area for students with food allergies.
2. A "no food" trading rule will be actively encouraged.
3. Students must take a more active role in assessing and assuring their food and environment are not contaminated with an allergen and report it to a staff person.

### LEGAL REFERENCE:

WI Stat. 118.29

### CROSS REFERENCE:

453.3 – Instructing communicable Diseases &amp; Health Concerns