

REGULAR MEETING MINUTES
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY
MONDAY, JUNE 20, 2011
COLBY DISTRICT/EDUCATION CENTER

The Regular School Board Meeting on June 20, 2011, was called to order at 7:30 p.m. at the Colby District Education Center by Board President, William Tesmer. Members present were Donna Krueger, William Tesmer, Eric Elmhorst, Todd Schmidt and Ed Haas. Dennis Engel and Cheryl Ploeckelman were absent. Also present were Superintendent Steven Kolden and Chris Thieme.

The meeting notice was posted according to the requirements of the open meeting law.

Several items of correspondence were presented including Thank You Notes from the Linda Kalepp Family, also Thank You Notes from Steve Linzmeier and Linda Kalepp for retirement presentations.

Dr. Kolden explained the need for a comprehensive employee handbook to replace employee negotiated contract agreements which will become null and void. He has obtained from the Wisconsin Association of School Board a recommended format for creating an employee handbook. The Falcon Enterprises Annual Report is available for board members to read. A plan has been developed to expend the excess balance in the Food Service Fund as recommended by the WI Department of Public Instruction. Mr. Kolden will be attending the State FFA Convention to acknowledge Anna Peissig, who is a FFA Officer this year. Mr. Kolden complimented Mr. Hagen and his staff, for a well planned Sectional Track meet for 36 participating schools. Clark County Superintendents have received a survey asking for innovative and workable ideas for districts to share programs, students and employees in an effort to save educational dollars. The Colby High School pool will be closed on Friday afternoons due to low participation and as a cost saving measure. CESA 10 is providing planning for a sustainability services pilot program wrapping together energy, recycling, conservation and environment programs as part of a state initiative for Green Schools.

Motion by Mrs. Krueger, seconded by Mr. Haas to approve the Consent Agenda as follows:

- Minutes of May 16, 2011 Regular Board of Education Meeting
- Resignation of Kristy Frazier, ELL Coordinator
- Retirement of Mary Giffen, Colby H.S. Math Teacher
- Retirement of Sue Dix, Colby Elementary Second Grade Teacher
- Resignation of Gloria Josephson, Occupational Therapist
- Resignation of Gary Wirkus, Colby H.S. Agriculture Teacher
- Resignation of Jeff Sauer, Colby H.S. Principal
- Resignation of Melissa Manor, Pre-School Special Education Teacher
- Employ Traci Anderson as Assistant Volleyball Coach
- Employ Traci Anderson as a .5 FTE Colby H.S. Business Education Teacher
- Employ Jerry Cardiff as Freshman Football Coach
- Transfer Lori Neumann from the M.S. to Colby Elementary Grade 3
- Employ Gerald Fults as Colby M.S. Special Education Teacher
- Employ Elissa Trautlein as Colby Elementary Special Education Teacher

Voice vote – Motion carried.

Motion by Mrs. Krueger, seconded by Mr. Schmidt to approve the receipts and invoices as presented.

Voice vote – motion carried.

Financial Report	
May Receipts #389525-389583A	\$1,272,900.63
Mid Wisconsin Bank Wires #1245-1252	119,393.91
Community Bank Regular Checks #28702-28758	41,220.29
Direct Deposit #9041627-9041979	272,961.03
Dorchester State Bank Checks #60647-60872	553,166.07

There were no Board Member Reports from attendance at seminars or workshops.

The Personnel Committee will report in closed session and the Policy Committee Report follows later on the agenda.

Board Members received the High School Handbook for review.

Dr. Kolden explained the procedure for hiring a new high school principal. All applications, internal and external, will be reviewed by Dr. Kolden and committee members. They will select 5-6 applicants for interviews with the committee consisting of 1 administrator, 1 teacher, 1 parent, 1 board member (Mr. Schmidt and Mr. Engel volunteered) and Dr. Kolden. The applicant pool will be reduced to two and additional interviews may take place. Dr. Kolden will be recruiting. It is expected the initiatives started by the former principal can be continued.

The board reviewed Administrative Procedure #682.1 – Time and Effort Reporting as required by programs that are funded by federal dollars. The district needs to document staff hours and dollars that are funded by federal programs.

The board reviewed Administrative Procedure #823.1 – Wisconsin Records Retention Schedule for School Districts.

The board also reviewed Administrative Procedure #833.4 – Service Animals in School, stating a process and procedure for service animals.

Motion by Mr. Schmidt, seconded by Mr. Haas, to approve the 2011-2012 School Calendar. The first day of school will be September 1, 2011 and the last day for students will be June 6, 2012 with 180 student contact days in the year. Voice vote – Motion carried.

Motion by Mr. Elmhorst, seconded by Mr. Schmidt, to approve the 2011-2012 Instructional Budget as presented with a reduction in expenditures of \$144,432.00 primarily in educational technology. Voice vote – Motion carried.

Motion by Mr. Schmidt, seconded by Mr. Elmhorst to approve the 2009-2011 Master Agreement final proposal as sent to the arbitrator and ratified by the Colby Education Association. Voice vote – Motion carried.

Motion by Mr. Schmidt, seconded by Mr. Elmhorst to approve extending the WB-42 Amendment to Listing Contract with Mike Krohn of Coldwell Banker Brenizer Realty for the Riverview School/Gym and Sunburst Administrative Building to June 30, 2012. Voice vote – Motion carried.

Motion by Mr. Haas, seconded by Mrs. Krueger to approve a contract with CESA #6 for CMS4Schools, a website hosting service for \$2,000.00. Voice vote – Motion carried.

Motion by Mr. Haas, seconded by Mr. Elmhorst, to award the bid for Student Accident Insurance to Student Assurance Services for 2011-2012 school year. Voice vote – Motion carried.

The Board reviewed the first reading of Board Policies: #661 – General Fund Balance, #823.1 – Records Retention Policy and removal of Exhibit 823.1 – Wisconsin Records Retention Detail Schedule to become Administrative Procedure.

Motion by Mrs. Krueger, seconded by Mr. Schmidt, to convene in closed session per Wisconsin Statutes 19.85 (1) c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 10.01 – none; 10.02 - 2009-2011 Master Agreement with CEA; 10.03 - 2011-2012 CEA Contract Update; 10.04 Sale of Property. Roll call vote – Motion carried 5-0.

Motion by Mrs. Krueger, seconded by Mr. Haas, to move from closed session and to reconvene in open session as previously announced. Voice vote - motion carried.

Motion by Mrs. Krueger, seconded by Mr. Haas to approve a primary offer of \$60,000.00 for the sale of Riverview School/Gym and authorize Dr. Kolden to negotiate with the listing broker/buyer to finalize the sale. If contingencies of primary offer cannot be met, authorize Dr. Kolden to negotiate with the listing broker/secondary buyer to finalize sale. Roll call vote – Motion carried 5-0.

Scheduled Board of Education Meetings:

Facilities & Transportation Committee Meeting – June 27, 2011 – CD/EC

Special Board of Education Meeting – June 28, 2011 - 7:30 p.m. CDEC – End Fiscal Year

Regular Board of Education Meeting – July 18, 2011 – 7:30 p.m. CDEC

Personnel Committee Meeting - ?????

Motion by Mrs. Krueger, seconded by Mr. Elmhorst, to adjourn the meeting. Voice vote - motion carried. Meeting adjourned at 10:02 p.m.

Respectfully Submitted:

Edward Haas, Clerk

Chris Thieme, Reporting Secretary